March 2021 – Revised Manager's Report

ADMINISTRATIVE:

- Seasonal invoices prepared and mailed.
- Met with clothing vendors for new orders.
- Planned the orders for all other store merchandise.
- Reached out to vendors to inquire about potential shipping delays on products.
- Ordered supplies and prepared space to store housekeeping inventory for entire season.
- Reached out to vendors to inquire about potential shipping delays on products.
- Began reaching out to returning employees. Still in need of lifeguards, cashiers, and pavilion staff
- Upgraded small electronic equipment in the store.
- Met with management staff regarding 2021 staffing budgets and hours.
- Met with advertising sales reps to plan for seasonal promotions.
- Website updates
- Continued computer file management/clean-up
- Started planning with a volunteer for new (FREE) drone video of park to use for advertising.
- Worked closely with several owners for Spring projects.

MAINTENANCE:

- Tree cutting
- Plowed roads and walkways.
- Planned with Carrico for 2021 pool chemical needs.
- Performed wiring and finishing touches at Horse Barn.
- Painted Central garage
- Planned and prepped for inventory needs throughout the season.

Financials:

2021 YTD income dues:	$570,445	2020 Fiscal income dues:	$535,880
2021 YTD reservations+seas.sites:	$612,441	2020 Fiscal reservations:	$659,621
2021 YTD Total expense:	$109,924	2020 Fiscal expense:	$1,197,715
2021 Operating Acct. Balance YTD	$793,995	2020 Operating Acct YTD:	$570,722

(*note: Due's total includes Condo, UDI, and UDI Seasonal)

Professional Services:

Accounting	Asher & Wood
Banking	Associated Bank
Cell Phones	U.S. Cellular
Electrician	Harv's Electric
Golf Cart Rental	Jim's
Insurance	Secura – Commercial, Business Umbrella Liability and Auto
	SFM – Workers' Compensation
	West Bend – Employment Practices
IT	Connecting Point/Camera Corner
Legal	Pinkert Law Firm
Phone/Internet	AT&T and 8x8
Pool Service	Carrico – Water management/chemicals
Printers/Copiers	Marco (bought out Accent Business Solutions)
Propane	Door County Co-op
Reservations/POS	Camp Spot
Satellite TV	DirectTV
Store Inventory	Holiday Wholesale; Wilcor; Seven-Up; Triangle, Flanigan, Kay, Sam's Club
Waste Mgmt.	Septic Maintenance and Advanced Disposal

Contracts:

GFL (garbage/recyc)	Contract ends January 2022
Marco (Accent)	Contract renews yearly in February
Schopf/S&B Farms	Renews every three years
Septic Maintenance	Renewed yearly
Asher and Wood	Renewed yearly
Door County Coop	Renewed yearly
AT&T	Renews March 2023

Memberships:

- WACO (Wisconsin Association of Campground Owners)
- ARVC (National Assoc. of RV Parks and Campgrounds)
- Door County Visitor's Bureau
- Carlsville Business Association

Long term Contracts:
Kids Directory Term 2015-2021 (Advertising) (Pending)